

Minutes of Little Bealings Parish Council meeting held in the Angela Cobbold Hall at 7.00pm on Monday 4 November 2024

Present:

Mr I Ransome (Chairman), Mr C Cheeseman, Mr P Carr, Mrs K Price, Mrs M Wilson, Mr M Garnham and Ms H Saagi

In attendance:

Miss W Cook, Clerk to the Council

Also present:

District Councillor Colin Hedgley, the Rev Gary Jones and three residents/members of the public (for all/part of the meeting)

The Chairman welcomed those present. The Chairman advised that the Council was making an audio recording of the meeting.

1. Apologies for Absence

Apologies were received from County Councillor Elaine Bryce

It was **RESOLVED:**

- to accept the apologies for absence.

2. Declarations of Interest in Matters on the Agenda and Dispensation Requests

Ms H Saagi: Other Registrable Interest as Trustee of Bealings Village Hall in Agenda item 11.9 request from Village Hall trustees for CIL money for carpark improvements

Mrs M Wilson: Other Registrable Interest as Trustee of Bealings Village Hall in Agenda item 11.9 request from Village Hall trustees for CIL money for carpark improvements

Mr M Garnham: Non-Registerable Interest as a resident of Playford Road and Neighbour to site in Agenda item 7.1 Planning Application DC/24/3542/FUL

Mrs H Saagi: Non-Registerable Interest as a resident of Playford Road and Neighbour to site in Agenda item 7.1 Planning Application DC/24/3542/FUL

3. Public Participation Session

A Resident spoke on the following item

- DC/24/1252/FUL | Erection of 1no. self build dwelling and garage, land opposite former Admirals Head Inn Sandy Lane Little Bealings Suffolk IP13 6LW

4. Minutes of the Meeting held on 2 September 2024

It was **RESOLVED:**

- To approve the minutes of the meeting as drafted.

5. Updates from Clerk and Councillors

5.1 ESC Community Partnership

Mr P Carr attended a meeting. He reported that there was a talk from Ben Richards about crime prevention in the area. That flood and emergency planning training is available and will be on going. Two Schools, Farlingaye and Kesgrave have received litter picks. £5000 of funding for Just42 has been agreed. £250 to promote SAVID had been agreed. There was also talk of road safety in schools and intergenerational work to be looked at in the area. The next meeting will be in three months

It was **RESOLVED**:

- That Mr P Carr would represent the Council at the next meeting.

5.2 Community Partnership Road Safety Forum

Mr M Garnham reported that the banner for road safety week will be displayed on the fence at Lux Farm. Road safety week runs from 17 until 24 November.

5.3 Village Hall Management Committee

Ms Saagi reported that roof and doors project was now completed and she wished to express her thanks to everyone that helped with the clean up. The Grand opening is on 13 December

5.4 SAVID

Mr M Garnham attended the SAVID zoom meeting. Playford now have their own SID so Little Bealings' SID will now become permanent.

Resident Andrew Innocent has offer to help Mr M Garnham with SID

It was **RESOLVED**:

- That Mr A Innocent be added as a volunteer and that Mr M Garnham would provide him with a set of keys to enable him to access the SID machine.

5.5 Clerks' Forum

Miss W Cook attended the Clerk's forum on 3 October. There was a guest speaker from CCLA who talked about investments. The Parish Council does not hold enough funds to look at investment at this stage. There was also talk about the National Pay award and .gov.uk domains

5.6 Sinks Pit Community Liaison Group

A report had been circulated to councillors. Mr I Ransome outlined that improvements are happening, however not quick enough. ESC Environment protection agency are now concerned about gas and are awaiting a report due on the 12 December. A noise testing report received by ESC stated that there were still excessive noise and vibrations. The next meeting is the 5 December.

5.7 ESC Emergency Plan

The Suffolk Joint Emergency Planning Unit were invited to the PC meeting however to date the PC have not had a reply. They have been informed that the Village Hall is the nominated 'Rest Area' and that the contact there is Sue Pentice.

6. Local District and County Councillors' Reports

A report from District Councillor Hedgley had been circulated to Councillors before the meeting. Cllr Hedgley reported that there is information available about pension credits and that if anyone is struggling there is help and advice available. The Suffolk Loft Insulation scheme is on and that there is £200 available to help residents. New bin collection information is available and that there is a cream tea and dance at Snape Maltings.

It was **RESOLVED**:

- To add the information about pension credit help to the PC website.

7. Planning

7.1 Applications

Ms Saagi and Mr M Garnham left the meeting in accordance with their declaration of interest

DC/24/3542/FUL | Construction of a two-storey rear extension, replacement roof to form first floor accommodation and alterations. Solgarden Playford Road Little Bealings Woodbridge Suffolk IP13 6ND

It was **RESOLVED**:

- That there was no objection to the development

Ms Saagi and Mr M Garnham returned to the meeting.

DC/24/3726/P3Q | Prior Notification - Change of Use of a Barn (Barn A) at Grove Farm in Little Bealings, from agricultural Barn to 1no. residential dwelling under Class Q of the GPDO. Grove Farm The Street Little Bealings Woodbridge Suffolk IP13 6LT

It was **RESOLVED**:

- That there was no objection to the development, however the PC are concerned about site access for this development.

DC/24/3727/P3Q | Prior Notification - (Change of Use of a Barn (Barn E) at Grove Farm in Little Bealings, from agricultural Barn to 1no. residential dwelling under Class Q of the GPDO. Grove Farm The Street Little Bealings Suffolk IP13 6LT

It was **RESOLVED**:

- That there was no objection to the development, however the PC are concerned about site access for this development.

DC/24/2759/FUL | Proposed extensions & alterations. (ground & first floor side extensions, first floor alterations & second floor (roof space proposal) Woodside Martlesham Road Little Bealings Woodbridge Suffolk IP13 6LX

It was **RESOLVED**:

- The objection as previously documented still stood

DC/24/1800/CLE | Certificate of Lawful Use (Existing) - Converted barn to form residential dwelling Fox Barn Playford Road Little Bealings Woodbridge Suffolk IP13 6ND

It was **RESOLVED**:

- That there was no objection to the development

7.2 Update on Applications dealt with under Delegated Authority, Previous Applications, Appeals and Enforcement Matters

The following application have been approved:

DC/24/2376/FUL | The Weald Martlesham Road Little Bealings Woodbridge Suffolk IP13 6LX| Proposed front and rear single storey extension including internal modifications. Vehicular access moved.

The Following applications are Pending Consideration:

DC/24/1776/FUL | High Rigg The Street Little Bealings Woodbridge IP13 6LT – Revised Driveway turning area due to new amendments falling outside the red line of previously approved application DC/23/3657/VOC

DC/24/1800/CLE | Fox Barn Playford Road Little Bealings Woodbridge Suffolk IP13 6ND Certificate of Lawful Use (Existing) – Converted Barn to for residential dwelling

DC/22/5004/FUL | Retention and completion of construction of 1 No building and use of land for vehicle and plant hire operator(s) comprising officer, workshops, associated parking, drainage infrastructure etc to allow for the hire, storage, sale, maintenance and servicing of vehicles, paint, machinery and equipment following enforcement case ref: ENF/21/0552 in relation to previous consent DC/19/2666/FUL | Kesgrave Quarry Sinks Pit Main Road Kesgrave

DC/24/1252/FUL | Erection of 1no. self build dwelling and garage, land opposite former Admirals Head Inn Sandy Lane Little Bealings Suffolk IP13 6LW

DC/24/2759/FUL | Proposed extensions & alterations. (ground & first floor side extensions, first floor alterations & second floor (roof space proposal) | Woodside Martlesham Road Little Bealings Woodbridge Suffolk IP13 6LX (Previous application DC/21/4162/FUL valid until 2 November 2024)

The following application has been appealed:

DC/23/2095/VOC: Variation of Condition No. 2 of DC/22/2984/FUL - Construction of one detached dwelling and garage - Change approved drawings to reflect amendments to design | Woodside Martlesham Road

An appeal has been made to the Secretary of State against the decision of East Suffolk Council to refuse planning permission for Variation of Condition No. 2 of DC/22/2984/FUL - Construction of one detached dwelling and garage

Enforcements:

DC/21/4162/FUL | Woodside Martlesham Road

A site visit has been completed by ESC Enforcement regarding the potential use as a builder's yard. However, at this time there is insufficient evidence of an unauthorised use.

7.3 Update Anglian Water Sewerage Installation

The majority of the Sewerage Installation work is now complete. There is still some work to be completed around the compound but all work should be finished by the end of November. Anglian Water are now starting to contact residents to see if they wish to be connected and the costs involved. The 20 and Slow signs have been repainted by Anglian Water.

7.4 Neighbourhood Plan: Designation of a Neighbourhood Area

The results of the survey and event are now being collated and a meeting with Ian Poole has been arranged for the end of November. A draft plan will be submitted early next year and consultation will commence after that. Mr I Ransome expressed his thanks to Ms Saagi, Mrs K Price, Mr P Carr, the four residents and Mr I Poole for their work on the Neighbourhood Plan.

7.5 Westerfield Quarry

Mr I Ransome attended a meeting, at the request of our County Councillor. TRU are in the planning stages of building a quarry close to the Fynn Valley Golf Club which will be in operation for the next 16 years. The surrounding villages are concerned that this will not only increase the amount of HGVs using Westerfield Road, but will also cause noise pollution, vibration and dust to residents. There is a public meeting to be held in Tuddenham on 24 November to discuss the Stop the Quarry Campaign

8. Highways

8.1 Highways – SCC Feedback re Network Rail and Maintenance Reports

The white lines and roundels should be completed on 5 November.

It was **RESOLVED**:

- Mr I Ransome will chase if the work is not completed

8.2 Footpaths

Report was received and circulated to councillors.

It was **RESOLVED**:

- That Miss W. Cook will contact Suffolk County Council to see if the footpaths around Little Bealings could be cut earlier in the schedule next year before they become excessively overgrown.

8.3 Footpaths: Work For Footpath No1A

The footpath works to replace the footpath with 'like for like' tarmac will now commence on 6 November. The contactors have been made aware of the walking group, cafe and school that use the footpath and, also of the Remembrance Day services. Mr I Ransome met with the new Head Teacher at Little Bealings Primary school to inform her of the footpath works. No response had been received to a letter sent last term seeking a contact at SCC Education regarding funding towards the footpath. No contribution towards the works is available. Mr I Ransome also mentioned the overgrown bamboo that encroaches on to the footpath. He also took this opportunity to welcome the new Head to the village and to make her aware of the many activities that go on in the village. It is hoped that the Parish Council can build links with the school in the future

8.4 Claimed Footpath Update

The report from Suffolk County Council stated that there was no justification for the footpath and that they did not receive any forms from residents of Little Bealings expressing objections

9. GDPR & Councillor Email Accounts

Mr I Ransome reminded councillors that their emails should remain secure and that they should only be used for council business and that they should be the only person that has access to them. He underlined the importance of this.

For added security the move to a .Gov.uk domain and emails was discussed following a report circulated to Councillors. A .Gov.uk will give the Parish Council added security in the future and the Clerk has control of an email account should they need to. There are added costs involved, however there is also a grant available to cover some of the initial set up costs.

It was **RESOLVED**:

- To move to .gov.uk domain and emails staying with the Parish Councils existing hosting provider and that miss the Clerk would start the process. Miss W. Cook would also find out what domain names are available for the Parish Council to use.

10. Parish Clerk – Completion of Probationary Period

Following her six month probationary period

It was **RESOLVED**:

- To offer Miss W Cook a permanent position as Clerk.

11. Finance

11.1 Quarterly Internal Control Report Second Quarter

It was **RESOLVED**:

- That Miss W Cook will arrange the Quarterly internal with Mr C Cheeseman

11.2 Budget for 2025/26

A draft budget had been published which proposed an increase to the precept to £14000 from £13000 in 2025/26

It was **RESOLVED**:

- To take another look at the budget to see if any improvements could be made and that the 2025/26 budget would be approved at the January Parish Council meeting.

11.3 Asset Register Review

It was noted that the Asset Register should include the charging unit for SID and five brackets.

It was **RESOLVED**:

- To add these to the Asset Register and then approve

11.4 Asset Register Risk Assessment

It was **RESOLVED**:

- To approve the assessment as drafted

11.5 Business Risk Assessment for 2024/25:

The Business Risk Assessment now includes internet banking

It was **RESOLVED**:

- To approve the assessment as drafted

11.6 Income and Authorisation of Expenditure – see Finance Schedule

Income had been received from Great Bealings Parish Council (£10.03 – share of Village Sign insurance), Barclays compensation £230, Groundwork UK (Neighbourhood Plan) £9,390, East Suffolk Council (£6,500 second half of the precept) and £17542.90 (CIL).

Expenditure had been incurred as follows:

- Clerk's net Salary for September: £446.16 (S111 and S112 LGA 1972) (standing order)
- Clerk's net Salary for October: £446.16 (S111 and S112 LGA 1972) (standing order)

It was **RESOLVED**:

- that the following expenditure be incurred:
 - Clerk's net salary for November 2024: £474.76 (S111 and S112 LGA 1972) (standing order)
 - Clerk's net salary for December 2024: £474.76 (S111 and S112 LGA 1972) (standing order)
 - OneSuffolk Hosting Fee: £60.00 (S111 LGA 1972)
 - Royal British Legion (Poppy Appeal Donation): £20 (S137 LGA 1972)
 - PFK (External Audit): £262 (S137 LGA 1972)
 - F Mutimer (Footpath Warden Expenses): £25.99 (S137 LGA 1972)
 - C Ramsden (Clerks Allowance April & May 24): £52.00 (S137 LGA 1972)
 - W Cook (Clerks Allowance & Back Pay): £384.28 (S137 LGA 1972)
 - M Garnham (SID Bracket): £59.50 (S137 LGA 1972)

11.7 Internet Banking update

The parish Council are in the process of moving to internet banking with Barclays their current bank

11.8 Neighbourhood Plan Grant

The Grant for the Neighbourhood Plan has been received

11.9 Request from Village Hall trustees for CIL money for Carpark Improvements

Ms Saagi and Mr M Wilson left the meeting in accordance with their declaration of interest

It was **RESOLVED**:

- For Miss W. Cook to request more information from the Village Hall Trust with a breakdown as to what is required

Ms Saagi and Mr M Wilson returned to the meeting

12. Dates of Meetings from April 2025 to March 2026

It was **RESOLVED** that:

- The Council will meet on 6 January, 3 March (Annual Parish Meeting, followed by Council meeting), 12 May (Annual Parish Council Meeting), 7 July, 1 September and 3 November 2025 and on 5 January and 2 March 2026 (Annual Parish Meeting followed by Council Meeting)
- Additional meetings, if required by business to be transacted, be held on 3 February, 7 April, 2 June, 4 August, 6 October, 1 December 2025 and 2 February 2026

13. Date of Next Meeting

The next meeting of the Council will be on Monday 6 January 2025 in the Angela Cobbold Hall but a meeting will be held on Monday 2 December 2024, if required by business to be transacted.

There being no further business to discuss the meeting closed at 8.15pm.