

Minutes of Little Bealings Parish Council meeting held in the Angela Cobbold Hall at 7.15pm on Monday 6 November 2023

Present:

Mr I Ransome (Chairman), Mr P Carr, Mr C Cheeseman (Vice Chairman), Mr M Garnham, Mrs K Price, Ms H Saagi and Mrs M Wilson

In attendance:

Mrs C Ramsden, Clerk to the Council

Also present:

District Councillor Colin Hedgley, the Rev Gary Jones and five residents for all/part of the meeting.

The Chairman welcomed those present. The Chairman advised that the Council was making an audio recording of the meeting. A resident confirmed that they were also making a recording.

1. Apologies for Absence

There were no apologies for absence. It was **RESOLVED:**

- to accept the apologies for absence given by Ms Saagi for the meeting held on 2 October 2023.

Apologies were also received from County Councillor Elaine Bryce.

2. Declarations of Interest in Matters on the Agenda and Dispensation Requests

Declarations of interest were made as follows:

Mr C Cheeseman: Other Registrable Interest as Trustee of ROPETH in Agenda item 10.4 Parish Infrastructure Investment Plan

Mr P Carr: Other Registrable Interest as Chairman of ROPETH in Agenda item 10.4 Parish Infrastructure Investment Plan

Ms H Saagi: Other Registrable Interest as Trustee of Bealings Village Hall in Agenda items 10.4 Parish Infrastructure Investment Plan, 11 East Suffolk Polling Station Review and 12 Bealings Village Fete 2024

Mrs M Wilson: Other Registrable Interest as Trustee of Bealings Village Hall in Agenda items 10.4 Parish Infrastructure Investment Plan, 11 East Suffolk Polling Station Review and 12 Bealings Village Fete 2024

There were no dispensation requests.

3. Public Participation Session

Parish Infrastructure Investment Plan

A Trustee of Bealings Village Hall spoke in support of the allocation of future CIL funding to the Hall.

Parish Infrastructure Investment Plan and Neighbourhood Plan

A resident commended the Council on the Plans and commented on future work.

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A resident stated that they had not objected to the Council's consideration of DC/23/3463/DRC Discharge of Condition 6 (refuse storage and presentation) of APP/X3540/W/21/3267667 (DC/20/3514/FUL) - Change of Use of a Vacant Public House to Residential Use | Admirals Head Inn Sandy Lane

4. Minutes of the Meetings held on 4 September and 2 October 2023

It was **RESOLVED**:

- to approve the minutes of the meetings as drafted.

5. Update from Clerk and Councillors

5.1. SAVID and 20s Plenty

Mr Garnham had attended a SAVID meeting on 14 September and would attend the AGM on 16 November. He was pursuing the installation of a banner for Road Safety Week, and would raise use of the SID data for deployment of APNR traffic monitoring in The Street at the AGM

5.2. Community Partnership

No new date had been issued for the postponed 2 October meeting.

5.3. Village Hall Management Committee

Fund raising for the new roof was continuing, with a residents' survey to support grant applications

5.4. Sinks Pit Community Liaison Group

The Chairman would attend the next meeting on 30 November.

5.5. Level Crossing Grit Bin

This had now been replaced and filled by Network Rail.

5.6. Freedom of Information Act Requests

The Council had two requests, one of which was for an internal review of a previous response.

5.7. PAT Tester

Two further organisations had asked to use the Council's device.

6. Reports from Local District and County Councillors

Reports from the three Councillors had been circulated. Councillor Hedgley highlighted a meeting on 8 November in Bealings Village Hall, to discuss the local impact of Storm Babet, and progress on the redevelopment of Foxhall Road Recycling Centre.

7. Impact of Storm Babet in Little Bealings

The Chairman reported that while land had been flooded no houses had been affected. The Council had directly contacted those residents considered likely to have been affected and circulated details via enews and on noticeboards asking for information and sending links for assistance. Details from Dr Poulter MP had also been passed on. The Council had supplied a resident's photos and videos to Anglian Water and the relevant Planning Officer; Anglian Water was considering the need to update its Flood Assessment for the site of the new sewer pumping station in The Street. Residents of Little Bealings had offered assistance at some flooded properties in Great Bealings, and the Angela

Cobbold Hall had been opened, with supplies being provided by Tesco's. The Chairman would attend the meeting on 8 November as an observer.

8. SCC Funding for Bus Network Improvements

In view of responses to the Parish Infrastructure Investment Plan survey concerning for Community Transport it was **RESOLVED**:

- to respond to the consultation highlighting the parish's needs.

9. Highways

9.1. SCC Feedback re Network Rail and Maintenance Reports

The rusted SID pole still had not been replaced and it was **RESOLVED**:

- to remind Councillor Bryce again of the outstanding items
- to raise the level of service with the new SCC highways contractor, Milestone Infrastructure, at the SALC Conference on 29 November, and ask whether the contract included public rights of way maintenance

9.2. Footpaths

The Wardens' report was noted and they were thanked for their work.

10. Planning

Application: DC/23/3657/VOC | Variation of Condition No.2 of DC/21/2505/FUL - Demolition of the existing High Rigg dwelling. Replacement with a new five bedroom country house with a new driveway and highway access - Change Condition 2 to remove and replace drawings: 4867_: PA_04D (Proposed Block and Landscape Plan) with PA_04_E (Proposed Block and Landscape Plan), PA_05D (Proposed Site Plan) with PA_05_E (Proposed Site Plan), PA_06H (Proposed Plans) with PA_06_I (Proposed Plans), PA_07F (Proposed Elevations) with PA_07_G (Proposed Elevations), PA_08B (Proposed Section Elevations) with PA_08_C (Proposed Section Elevations), PA_09F (Proposed Context Elevation) can be omitted, PA_10A (Proposed Gateway) with PA_10_B (Proposed Gateway) - Discharge of Conditions no. 5 - Detailed scheme of landscaping - as per drawings PA_05_E (Site Plan), PA_04_E and PA_10_B, no. 12 - Details of area for refuse/recycling bins - as per drawings PA_04_E and PA_05_E, no. 13 - Details of discharge of surface water from development onto highway - as per drawing PA_10_B (Proposed Gateway), no. 18 - Details of filtered package sewage treatment plant - as listed on PA_04_E i.e. Klargestor Biotec BTA2 Gravity Discharge (unit is serving 6 bedrooms/8 persons discharging to ground, less than the requirement needed for a permit) | Former High Rigg Martlesham Road

It was **RESOLVED**:

- that there was no objection to the development.

10.1. Update on Previous Applications and Enforcement Matters

ESC had approved the following application, following receipt of a revised plan: **DC/23/3463/DRC | Discharge of Condition 6 (refuse storage and presentation) of**

APP/X3540/W/21/3267667 (DC/20/3514/FUL) - Change of Use of a Vacant Public House to Residential Use | Admirals Head Inn Sandy Lane

The Council had returned a 'no comment' response under established delegated authority in respect of:

DC/23/2887/FUL: Single-storey extension: Little Oaks, Lower Street, Great Bealings

Appeal Against ESC Refusal: DC/22/2630/FUL | Construction of 1no. new residential dwelling with detached garage in front of Marchwood | Marchwood Martlesham Road

The appeal had been dismissed. The Inspector's comments on controlling development on the southern side of Martlesham Road were noted.

10.2. Neighbourhood Plan

The public consultation event on 11 November had been advertised to all residents via the Fynn Lark News and including to residents of the surrounding parishes by enews, and to landowners. The consultant had commenced the Landscape Appraisal. The Council's grant application had resulted in £9,645 being received and the Council had purchased Parish Online mapping at a cost of £45 plus vat. The consultant's first invoice for £2,670 plus vat would be payable after the consultation event.

10.3. Parish Infrastructure Investment Plan

Mr Cheeseman, Mr Carr, Ms Saagi and Mrs Wilson left the meeting in accordance with their declarations of interest.

A draft Plan had been produced following analysis of the returned survey forms and it was **RESOLVED**:

- to adopt the Plan as drafted for the period 2023 to 2026
- to contact SCC to discuss improvements to the surface of Footpath 1A at the Church and to consult with the PCC on the matter including the need for a Faculty

Councillor Hedgley agreed to establish whether planning permission would be needed for any change to the surface of Footpath 1A, given the Listed Building status of the Church.

Mr Cheeseman and Mr Carr returned to the meeting.

11. East Suffolk Council Polling Station Review

It was **RESOLVED**:

- that the current arrangements were appropriate and no change was required.

12. Bealings Village Fete 2024

It was **RESOLVED**:

- to respond to an enquiry from Great Bealings Parish Council advising that the Council would provide support and practical help to run the Fete on 9 June 2024, with the profits going to Bealings Village Hall.

Ms Saagi and Mrs Wilson returned to the meeting.

13. Finance

13.1 Quarterly Internal Control Report for the Second Quarter

This had been completed by Mr Cheeseman and no issues had arisen.

13.2 Budget for 2024/25

A draft budget had been published which proposed a nil increase in the precept and it was **RESOLVED**:

- to approve the Budget as drafted.

13.3 Asset Register Review

A draft Register Review had been published and it was **RESOLVED**:

- to approve the Review as drafted.

13.4 Asset Register Risk Assessment

It was noted that the Register identified work to two of the Council's noticeboards and that the Budget had made provision for this, including a replacement and **RESOLVED**:

- to approve the Asset Register Risk Assessment

13.5 Business Risk Assessment for 2023/24

It was **RESOLVED**:

- to approve the Assessment as drafted.

13.6 Income and Authorisation of Expenditure

Income had been received from Great Bealings Parish Council (£10.03 – share of Village Sign insurance), East Suffolk Council (£6,500 second half of the precept) and £1400.16 (CIL). Expenditure had been incurred as follows:

- Clerk's net Salary for September: £375.42 (S111 and S112 LGA 1972) (standing order)
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- HMRC (PAYE – second quarter): £281.40 (S111 and S112 LGA 1972)

It was **RESOLVED**:

- that the following expenditure be incurred:
 - Clerk's net salary for November 2023: £375.42 (S111 and S112 LGA 1972) (standing order)
 - Clerk's net salary for December 2023: £375.42 (S111 and S112 LGA 1972) (standing order)
 - HMRC: PAYE for third quarter: £281.40 (S111 and S112 LGA 1972)
 - SALC Conference Fee: £18.00 (S111 LGA 1972)
 - OneSuffolk Hosting Fee: £60.00 (S111 LGA 1972)
 - Hire of Bealings Village Hall for Neighbourhood Plan: £66 (S111 LGA 1972)
 - ROPETH (Hire of Hall): £45 (S111 LGA 1972)
 - SAVID (membership/donation): £50 (S111/137 LGA 1972)
 - Royal British Legion (Poppy Appeal Donation): £20 (S137 LGA 1972)

14. Dates of Meetings from April 2024 to March 2025

It was **RESOLVED** that:

- The Council will meet on 4 December 2023 (to consider a planning application and any other business received) on 8 January, 4 March (Annual Parish Meeting, followed by Council meeting), 13 May (Annual Parish Council Meeting), 1 July, 2 September and 4 November 2024 and on 6 January and 3 March 2025 (Annual Parish Meeting followed by Council Meeting)
- Additional meetings, if required by business to be transacted, be held on 5 February, 15 April, 3 June, 5 August, 7 October, 2 December 2024 and 3 February 2024
- The time for the start of meetings be altered from 7.15pm to 7.00pm with immediate effect.

There being no further business to discuss the meeting closed at 8.03pm.