

## **Minutes of Little Bealings Parish Council meeting held in the Angela Cobbold Hall at 7.15pm on Monday 4 September 2023**

### **Present:**

Mr I Ransome (Chairman), Mr P Carr, Mr C Cheeseman (Vice Chairman), Mr M Garnham, Mrs K Price, Ms H Saagi and Mrs M Wilson

### **In attendance:**

Mrs C Ramsden, Clerk to the Council

### **Also present:**

District Councillor Dan Clery, County Councillor Elaine Bryce, the Rev Gary Jones, representatives of Anglian Water and 9 residents/members of the public (for all/part of the meeting)

The Chairman welcomed those present. The Chairman advised that the Council was making an audio recording of the meeting. A resident confirmed that they were also making an audio recording.

## **1. Apologies for Absence**

None from Councillors.

Apologies were also received from District Councillor Colin Hedgley.

## **2. Amendment to Standing Orders**

It was **RESOLVED:**

- that, in consequence of the delegation of determination of requests for dispensations to the Clerk at the Council's meeting on 5 September 2022, Standing Orders be amended as follows:

Standing Order 13 e: A decision as to whether to grant a dispensation shall be made by the Proper Officer and that decision is final.

Standing Order 13 g: Subject to standing orders 13(d) and (f), a dispensation request shall be considered by the Proper Officer before the meeting or, if this is not possible, at the start of the meeting for which the dispensation is required.

## **3. Declarations of Interest in Matters on the Agenda and Dispensation Requests**

Declarations of interest were made as follows:

Ms H Saagi: Non-Registerable Interest as a resident of Playford Road in Agenda item 8.1.i Planning Application DC/22/5004/FUL

Mr M Garnham: Non-Registerable Interest as a resident of Playford Road in Agenda item 8.1.i Planning Application DC/22/5004/FUL

Mr I Ransome: Non-Registerable Interest as a resident of Playford Road in Agenda item 8.1.i Planning Application DC/22/5004/FUL

Mr C Cheeseman: Non Registrable Interest as a resident of The Street in Agenda item 8.1.ii Planning Application SCC/0059/23SC

Mr P Carr: Non Registrable Interest as a resident of The Street in Agenda item 8.1.ii Planning Application SCC/0059/23SC

In accordance with delegated authority, the Clerk had approved a dispensation request from Mr Ransome to enable his representation of the Council as Chairman at meetings of the Sinks Pit Community Liaison Group until May 2027.

#### 4. Public Participation Session

##### **SCC/0059/23SC: Land off The Street: Construction of a Sewage Pumping Station, Footpath, Fencing and Associated Apparatus: Anglian Water**

Two residents explained their concerns about the application.

##### **DC/22/5004/FUL: Retention and completion of construction of 1 No building and use of land for vehicle and plant hire operator(s) comprising officer, workshops, associated parking, drainage infrastructure etc to allow for the hire, storage, sale, maintenance and servicing of vehicles, paint, machinery and equipment following enforcement case ref: ENF/21/0552 in relation to previous consent DC/19/2666/FUL Site address: Kesgrave Quarry , Sinks Pit, Main Road, Kesgrave**

Three residents advised of on-going issues from activities at the site.

##### **Outcome of Code of Conduct Complaints**

A resident advised of their objection to the resolution to exclude the public from the meeting for consideration of this issue.

#### 5. Minutes of the Meeting held on 3 July 2023

It was **RESOLVED**:

- to approve the minutes of the meeting as drafted.

#### 6. Updates from Clerk and Councillors

##### 6.1. ESC Community Partnership

The Chairman reported that the Community Partnership had confirmed the priorities to be road safety, environmental and rural isolation matters. It was **RESOLVED** that:

- the Chairman and perhaps Mrs Price would attend the next meeting of the Partnership to be held on 2 October.

##### 6.2. Community Partnership Road Safety Forum

It was planned to display a banner in Playford Road for Road Safety Week. The purchase of speed stickers for waste bins would be considered at the Council's budget setting meeting in November. It was **RESOLVED**:

- that Mr Garnham would represent the Council at the next Road Safety Forum meeting.

**6.3. SAVID and 20's Plenty**

It was **RESOLVED**:

- that Mr Garnham would represent the Council at the Road Safety Week planning meetings.

**6.4. Village Hall Management Committee**

Ms Saagi reported that:

- Mrs Wilson would step down from her roles on the Committee in May 2024
- grants of £60,000 had been applied for for the refurbishment project
- a pop-up pub on 8 September would raise funds for the refurbishment
- Dr Dan Poulter, MP, was expected to attend a pop-up pub on 10 November

**6.5. SALC**

The Chairman had attended the SALC AGM which had included a presentation on Suffolk Libraries. It was **RESOLVED**:

- that the Chairman would attend the East Area meeting on 21 September and a Conference at The Hold on 29 November.

**6.6. Sinks Pit Community Liaison Group**

It was **RESOLVED**:

- that the Chairman would represent the Council at the meeting on 7 September.

**6.7. PAT Tester**

The Council's application for Locality Funding had been successful and a tester had been purchased, which would be offered to local organisations.

**6.8. Parish Infrastructure Investment Plan Survey**

This had been distributed with the September edition of Fynn Lark News. Returns were due by 30 September and the outcome would be considered at the Council's meeting in November.

**6.9. Shared Village Sign Inspection**

This was being carried out by Great Bealings Parish Council and may result in a request for shared payment of metal and/or wood preservative.

**6.10. SID Display During July**

The SID had been displayed in Martlesham Road for part of July, using an approved SCC pole and following a resident's request. The SID was currently displayed at the Village Hall, for the new School year, but could not be moved to The Street until the rusted pole had been replaced by SCC.

**6.11. Fynn Lark News Event**

This had been attended by the Clerk and Chairman and had been a successful event.

**6.12. First Quarter Internal Control Review**

This had been completed by Mr Cheeseman.

**6.13. ESC Residents' Consultation**

ESC had sent posters for display for a public consultation on Custom and Self Build Housing policy.

**7. Local District and County Councillors' Reports**

Reports from District Councillors Colin Hedgley and Dan Clery and County Councillor Elaine Bryce had been circulated to Councillors before the meeting and published on the Council's website. Cllr Clery advised that he had raised issues concerning Sinks Pit at Cabinet level and a site visit was planned for October. He was asked to convey concern at ESC sending out consultations on policy matters during August, with limited response times.

Cllr Bryce confirmed that she was seeking progress on the rusted SID pole, the replacement of the white line between Holly Lane and the Church and the permissive path agreement. She was continuing to work on Sinks Pit, including updating the SPCLG Terms of Reference to ensure decision makers attended the meetings. She was seeking a report on the recent noise survey data.

## 8. Planning

### 8.1. Applications

- 8.1.i DC/22/5004/FUL: Retention and completion of construction of 1 No building and use of land for vehicle and plant hire operator(s) comprising officer, workshops, associated parking, drainage infrastructure etc to allow for the hire, storage, sale, maintenance and servicing of vehicles, paint, machinery and equipment following enforcement case ref: ENF/21/0552 in relation to previous consent DC/19/2666/FUL Site address: Kesgrave Quarry , Sinks Pit, Main Road, Kesgrave**

Mr Garnham, Mr Ransome and Ms Saagi left the meeting in accordance with their declarations of interest. The Vice Chairman chaired the meeting for the item.

It was **RESOLVED**:

- that the Council maintain its current objection to the application as the environmental issues remained to be resolved.

Mr Garnham, Mr Ransome and Ms Saagi returned to the meeting.

- 8.1.ii SCC/0059/23SC: Land off The Street: Construction of a Sewage Pumping Station, Footpath, Fencing and Associated Apparatus: Anglian Water**

Mr Carr and Mr Cheeseman left the meeting in accordance with their declarations of interest.

Representatives from Anglian Water presented the application. It was **RESOLVED**:

- that the Council acknowledges it requested the new sewer. However, it has severe reservations about the delivery of the scheme given that the closure of The Street will impact residents over a very long period of time and would like other routes explored.

Mr Carr returned to the meeting.

- 8.1.iii DC/23/3300/TPO | 1no. Oak (T1 on plan) - Reduce crown height and spread by up to 3.5 metres 1no. Oak (T2 on plan) - Lateral crown reduction on the house side by 2 metres 1no. Oak (T3 on plan) - Reduce crown height and spread by up to 3.5 metres 1no. Robinia (T4 on plan) - Reduce crown height and spread by up to 3.5 metres: The Oak Walk Martlesham Road**

It was **RESOLVED**:

- that there was no comment on the application

Mr Cheeseman returned to the meeting.

## **8.2 Update on Applications dealt with under Delegated Authority, Previous Applications, Appeals and Enforcement Matters**

ESC had approved the following applications:

**DC/23/2218/FUL | Proposed 2 storey extension | 2 Holly Cottages Holly Close**

**DC/23/1995/FUL | Erection of 4 bay cart lodge/garage/log store | Sunfield Cottage Playford Road**

**DC/23/2077/P3Q | Prior Notification - Change of use of a barn (Barn E) at Grove Farm in Little Bealings, from agricultural barn to 1no. residential dwelling | Grove Farm The Street**

**DC/23/2234/TPO | W4 of TPO No. 22 / 1952 1no. Oak (T2 on plan) - Fell | Horsenden House Martlesham Road**

ESC had refused:

**DC/23/1563/FUL | Detached garage for 3 cars | Woodside Martlesham Road**

Appeal Against ESC Refusal:

**DC/22/ Outline planning application (with all matters reserved) proposing the erection of a detached dwelling and garage within excess garden amenity land serving The Orchard, Holly Lane**

It was **RESOLVED**:

- to maintain the Council's objection to the development.

## **8.3 Neighbourhood Plan**

It was noted that ESC had approved the Council's application for the whole of the parish to be the designated Plan area and had proposed dates for a meeting with policy planners. The Chairman reported on a consideration of consultants to assist the Council in production of the Plan and that the next step was the formation of a Focus Group, which needed to include Councillors. It was **RESOLVED**:

- to appoint Ian Poole of Places4People Planning Consultancy Ltd as the Council's consultant for the production of the Plan
- to apply for government funding for the production of the Plan
- that Mr Carr, Mrs Price and Ms Saagi be the Council's representatives on the Focus Group and a meeting be arranged with ESC

## **9. Highways**

### **9.1. SCC Feedback**

Councillor Bryce had left the meeting but would be asked for updates on the outstanding items. New flooding and blocked drains would be reported online. It was **RESOLVED**:

- that Mr Garnham and Mr Ransome would cut back some overhanging vegetation limiting visibility in Hall Road which the adjoining landowner maintained was not on their property.

## 9.2. Grit Bin and Sand Spreading at Level Crossing

The damaged grit bin to be replaced by Network Rail by the end of August had not yet been replaced and they would be reminded of the commitment.

Norman Finch had again volunteered to spread sand either side of the crossing over the winter, if required.

## 10. Finance

### 10.1. Income and Authorisation of Expenditure

Income had been received from Playford Parish Council (£10.03 – share of SID insurance) and ESC Enabling Communities Budget (£350 – purchase of PAT tester). Expenditure had been incurred as follows:

- Clerk's net Salary for July: £375.42 (S111 and S112 LGA 1972) (standing order)
- Clerk's net Salary for August: £375.42 (S111 and S112 LGA 1972) (standing order)

It was **RESOLVED**:

- that the following expenditure be incurred:
  - Clerk's net salary for September 2023: £375.42 (S111 and S112 LGA 1972) (standing order)
  - Clerk's net salary for October 2023: £375.42 (S111 and S112 LGA 1972) (standing order)
  - HMRC: PAYE for second quarter: £281.40 (S111 and S112 LGA 1972)
  - SALC for Councillor Training: £144.00 (S111 LGA 1972)
  - CIL Survey Printing: £127.46 (S111 LGA 1972)
  - Zurich Insurance (Annual Premium): £300.00 (S111 LGA 1972)
  - ROPETH (Hire of Hall): £95 (S111 LGA 1972)
  - Clerk's Expenses for software, ink and FLN event: £213.77 (S111 LGA 1972)
  - Chairman's Expenses for PAT tester: £414 (S111 LGA 1972)

## 11. Outcome of Code of Conduct Complaints

The Chairman reported that there were two complaints to ESC to be considered by the Council, one of which had resulted in 'no further action' and the other had been dismissed. Advice from SALC was that the public should be excluded from the meeting for the consideration of Code of Conduct complaints by the Council.

It was **RESOLVED**:

- to exclude the public from the meeting for consideration of the item, in accordance with the provisions of the Council's Standing Order 3d and S1(2) of the Public Bodies (Admissions to Meetings) Act 1960: under the Data Protection Act 1988 the Council has obligations as to how it uses personal data about complainants and Councillors

**The next part of the minutes of the meeting are exempt from publication in accordance with Standing Order 3(b) and S1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that under the Data Protection Act 1988 the Council has obligations as to how it uses personal data about complainants and Councillors**

The public were invited to return to the meeting.

## **12. Date of Next Meeting**

The next meeting of the Council will be on Monday 6 November 2023 in the Angela Cobbold Hall but a meeting will be held on Monday 2 October 2023, if required by business to be transacted.

There being no further business to discuss the meeting closed at 8.40pm.