

## **Minutes of Little Bealings Annual Parish Council meeting held in the Angela Cobbold Hall at 7.15pm on Tuesday 3 May 2022**

### **Present:**

Mr I Ransome (Chairman), Mr C Cheeseman, Mr M Garnham, Mr D Hunter, Ms H Saagi and Mrs M Wilson

### **In attendance:**

Mrs C Ramsden, Clerk to the Council

### **Also present:**

District Councillor Colin Hedgley, the Reverend Gary Jones, and four residents (for all/part of the meeting)

The Chairman welcomed those present.

## **1. Election of Chairman and Vice Chairman**

Mr Ransome (as current Chairman of the Council) asked for nominations. It was **RESOLVED:**

- that Mr Ian Ransome be elected Chairman of the Parish Council.

The Chairman asked for nominations for Vice Chairman. It was **RESOLVED:**

- that Ms Saagi be elected Vice Chairman of the Parish Council

## **2. Declaration of Acceptance of Office**

Mr Ransome signed the Declaration of Acceptance of the Office of Chairman before asking for nominations for Vice Chairman.

## **3. Apologies, Declarations of Interest and Dispensation Requests**

Apologies were received from Ms D Head for a family reason. It was **RESOLVED:**

- to accept the apologies for absence

Declaration of a personal interest in item 10.1.ii on the Agenda, DC/22/1188/FUL, was made by Mrs Wilson, as the owner of a property near to the site.

## **4. Public Participation Session**

### **Adoption of New LGA Code of Conduct**

A resident recommended that Councillors consider their Register of Interests declarations and their declarations at Council meetings.

**DC/22/1188/FUL: Construction of a one and a half storey holiday let to replace the existing stables: north of Lodge Road opposite Brimar house and adjoining Fynn Bridge, Little Bealings adjacent to Little Bealings playing field, Fynn Bridge Stables The Street**

The applicants explained their reasons for the application.

## **5. Review of Standing Orders, Financial Regulations, Delegation, Policies and Procedures in accordance with Standing Order 5 j**

It was **RESOLVED** that:

- the Council's Standing Orders, Financial Regulations, delegation, policies and procedures were appropriate.

## **6. Adoption of New LGA Code of Conduct**

It was **RESOLVED**:

- to adopt the Local Government Association Model Code of Conduct 2020 to replace the current Suffolk Code

## **7. Appointments**

It was **RESOLVED**:

- That the following be appointed for the forthcoming year:

**Webmaster:** Mrs Shaw

**Footpath Wardens:** Mr Mutimer and Mr Wittgreffe

**Footpath Volunteer Workers:** Jane Mardell, Liz Mutimer, Anthony Meehan, Keith Beaumont, Anna Beaumont, Carl Cornish, Toni Cornish

**VHMC representative:** Ms Saagi

**SALC representative:** Mr Ransome

**Woodbridge and District ASB Meetings Representative:** Mr Ransome

**ESC Community Partnership Representative:** Mr Ransome, and Mr Garnham for Road Safety Workshops

**SAVID representative:** Mr Garnham

**Sinks Pit Community Liaison Group Representative:** Mr Ransome, with Mr Garnham in the event of his absence, and a local resident

## **8. Minutes of the Meetings held on 8 March and 11 April 2022**

It was **RESOLVED**:

- To approve the minutes of these meetings.

## **9. Updates from Clerk and Councillors**

### **9.1. Community Partnership Priorities Workshop**

The Chairman would attend this on 18 May.

### **9.2. Community Partnership Road Safety Meeting**

Mr Garnham would attend this on 9 May.

### **9.3. Village Hall Management Committee Meeting**

Ms Saagi would attend this on 26 May.

**9.4. Woodbridge and District ASB Meeting**

Mr Ransome would attend this on 21 July.

**9.5. SAVID**

Mr Garnham would advise of the date of the next meeting that he was attending. Delivery of the new SID was awaited and Mr Garnham would prepare a rota for sharing it with Playford.

**9.6. Queen's Platinum Jubilee**

Ms Saagi reported that events were being arranged but more volunteers were still needed. There was a request for the Council's £200 donation to be paid to enable supplies to be purchased.

**9.7. Footpath 18**

The Footpath Wardens had arranged for the route to be cleared by volunteers on 26 April and it was now available on its correct alignment. SCC would be moving the signpost. SCC had advised that the bridge was in need of replacement, but did not require an emergency closure. SCC had asked if it could be advised of any further deterioration.

**9.8. Admiral's Head Car Park**

The survey was underway, via the Fynn Lark News and copies would also be available at the School, Village Halls and the Church. The Chairman and Clerk would attend two drop in sessions at the Village Hall on 5 and 7 May. Returns were due by 15 May.

**9.9. Report to PCC AGM**

The PCC has asked for information regarding the war memorial.

**9.10. Display of SID during April**

The SID had been displayed at the Village Hall and in The Street, and had now been passed to Playford.

**9.11. Mink Rafts on the River Fynn**

The landowner had agreed that he would consider this with SWT.

*The Agenda was reordered to delay consideration of Items 10.1 and 11 until Mr Hedgley was able to join the meeting, at his request.*

**10. Planning****10.2 Update on Applications dealt with under Delegated Authority, Previous Applications and Enforcement Matters**

The following application had been approved:

**DC/22/0598/VOC: Variation of Condition Nos. 2, 3, 9, 10, 11, 12, 14 and 16 of DC/21/1714/FUL - Proposed erection of 1no. new residential dwelling with attached garage: Land North Of Martlesham Road And Adjacent To The Old School House Martlesham Road**

The following applications were awaiting determination:

### **Sizewell C**

**DC/21/1010/VOC Variation of Condition No(s) 3 on application DC/15/5055/FUL - Change of use in Kesgrave Quarry from mineral use to associated parking and access routes for adjacent Trucks R Us Headquarters**

**DC/21/1079/VOC Variation of Conditions 6, 7, 8 & 10 of DC/19/2666/FUL - Construction of 2 No. new buildings and use of land for vehicle and plant hire operator(s) comprising offices, workshops, associated parking, drainage infrastructure etc to allow for the hire, storage, sale, maintenance and servicing of vehicles, plant, machinery and equipment. - Variation to operating hours. Kesgrave Quarry Sinks Pit Kesgrave**

**DC/21/1471/VOC Variation of Conditions 4 and 22 of DC/15/4908/FUL- Erection of new headquarters building for vehicle hire operator comprising workshop, offices, associated parking, drainage infrastructure and landscaping to allow for the hire, storage, workshop and sales of vehicles and machinery (revised scheme to DC/15/2107/FUL and DC/14/4251/FUL) - Variation to operating hours. Sinks Gravel Pit Main Road Kesgrave**

**DC/21/3851/FUL Conversion of existing barn to create 4 x 2 bedroom dwellings Beacon House Playford Road Little Bealings**

**DC/21/5327/FUL We are seeking retrospective planning permission for the installation of a new cesspit tank at Angela Cobbold Hall in Little Bealings: Angela Cobbold Memorial Hall The Street**

**DC/22/0566/OUT Outline Planning application (all matters reserved) proposing the erection of a detached dwelling and garage within excess garden amenity land serving The Orchard Holly Lane**

**DC/22/0896/FUL Construction of a summer house in front garden and additional driveway access to create an in/out driveway: Camelot 9 Beacon Lane**

### **Sinks Pit**

The Chairman reported on the JALG meeting held on 13 April and that the Environment Agency had requested a voluntary Improvement Plan from the site owners. It was

#### **RESOLVED:**

- to pursue enforcement in respect of the size of a replacement concrete batching plant, the construction of buildings approved under DC/19/2666/FUL and the construction of the southern boundary fence approved under SCC/0097/21C

## **12. Community Governance Review Boundary Change**

ESC had advised of a request from Martlesham Parish Council for a change to the boundary of the parishes of Martlesham, Great Bealings and Little Bealings so that they reflected the position of the A12. ESC had advised that a change to the parish boundary would not alter the current District, County or Parliamentary boundaries.

The Chairman had consulted with the Chairman of Great Bealings Parish Council and that Council had no objection as the land was countryside and not capable of being developed. It was **RESOLVED**:

- that there was no objection to the proposal, but that the land proposed for transfer on the west side of the A12 should be allocated to Great and Little Bealings, following the route of the Rivers Lark and Fynn in that area.

### 13. Highways

#### 13.1 Deer Sign for Martlesham Road

The item was deferred in view of Councillor Bryce's absence.

### 14. Finance

#### 14.1 Adoption of Accounts for 2021/22: Review of Internal Audit and Annual Governance Statement and Accountability Return

The accounts for 2021/22 and Annual Governance and Accountability Return Form 2 (AGAR) had been circulated to Councillors. The internal auditor had completed the return with no issues arising. The Council reviewed the effectiveness of its internal financial control in accordance with the requirements of the Annual Governance Statement. After consideration it was **RESOLVED**:

- that the current system for internal financial control and the internal audit were effective and appropriate
- that the Council certify itself as exempt from a limited assurance review on the grounds of meeting the relevant criteria
- to approve the Annual Governance Statement contained in section 1 of the AGAR

After further consideration it was **RESOLVED**:

- to approve the accounts and the Accounting Statements for 2021/22 contained in Form 2 of the AGAR

#### 14.2 Income and Authorisation of Expenditure

Income of £6500 had been received from ESC, being the first half of the precept.

The Chairman reported that the Clerk's annual appraisal had been carried out and the Clerk's salary would be increased in line with the contract of employment with effect from 1 April. It was **RESOLVED**:

- that the following expenditure be incurred, including a transfer to the Council's NS&I account:

S111 and S112 LGA 1972:

- Clerk's net salary for April 2022: £338.99 (increase to be backdated as already paid by standing order)
- Clerk's Annual Allowance for 2022/23: £216

S111 LGA 1972:

- SALC membership: £265.40
- CAS membership donation: £30
- Internal Auditor Fee: £20
- Helen Saagi for Queen's Platinum Jubilee supplies: £200

- Thompson Page Printers: £304.92
  - ROPETH for Hall hire: £42.50
  - NS&I Account transfer: £4,500.00
- Donations: S137 LGA 1972:
- Fynn Lark News: £250
- Donations: S19(3) Local Government (Miscellaneous Provisions) Act 37 LGA 1976:
- Bealings Village Hall Trust and John Belstead Playing Field £750

## 15. Date of Next Meeting

The next meeting of the Council would be at 7.15pm on Monday 23 May 2022, in the Angela Cobbold Hall. and would consider the outcome of the Admiral's Head Car Park Survey.

### 10.1 i **DC/22/1188/FUL: Construction of a one and a half storey holiday let to replace the existing stables situated on the site. The site is located north of Lodge Road opposite Brimar house and adjoining Fynn Bridge, Little Bealings adjacent to Little Bealings playing field: Fynn Bridge Stables The Street**

After discussion, including reference to SCLP6.5, it was **RESOLVED**:

- that there was no objection to the development

### ii **DC/22/1162/FUL: Retrospective Application - Construction of a 4 bay cartlodge with studio above: Woodside Martlesham Road**

The views of two neighbouring properties were noted. After discussion, including reference to SCLP5.7 as the Council understood that the development was to have a separate electricity and water supply, it was **RESOLVED**:

- that there was objection in view of the position, size, design and materials of the development, which considered to be harmful to the character of the area, the neighbouring property and the streetscene.

## 11 Reports from Local District and County Councillors

The report from Mr Hedgley had been circulated to Councillors before the meeting.

There being no further business to discuss the meeting closed at 8.26pm.